Schools judging day only entries - Instructions

The following gives step-by-step instructions for entries and payment for the Blayney chow cattle section and schools section for 2020.

FOLLOW THESE INSTRUCTIONS AS THE SITE WILL NOT AUTOMATICALLY SAVE DATA AND WILL GLITCH IF YOU HIT THE BACK BUTTON.

G

New Tab

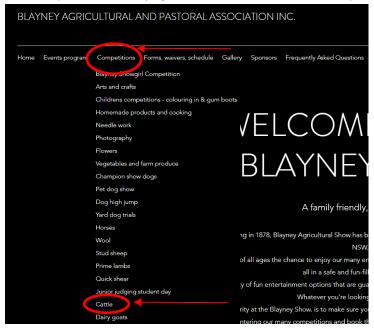
Apps

IF AT ANY STAGE THE SITE FEEZES OR YOU GET A "SESSION HAS EXPIRED" POP-UP, SELECT THE REFRESH BUTTON ON YOUR BROWSER.

IF YOU HIT BACK YOU WILL LOSE ENTRIES AND HAVE TO START
AGAIN

Step 1: Go to www.blayneyshow.com

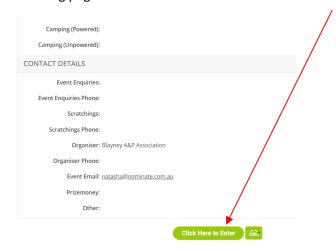
At the top of the home page in the site menu select "Competitions > Cattle



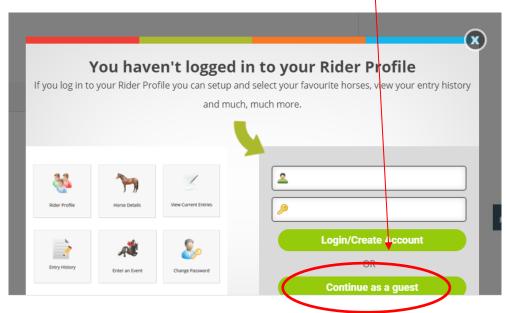
Step 2: at the top of the cattle page select "online entries and payments" this will redirect you to the competition entries form.



Step 3: You will be taken to a landing page. Scroll to the bottom and select "click here to enter"



Step 4: A screen will pop up- either make an account or select "continue as guest" which gives you a temporary account. Follow instructions.



Step 5: Competition Entry Form

The first page of the competition entries form. ALL EXHIBITORS or GUARDIANS (for schools) must fill the first section.

Essential information for your entry is:

- Rider first name = (teacher or representative first name)
- Rider last name = (teacher or representative surname)
- Email
- Full school Address
- <u>Property identification code</u> (For schools if you are not showing cattle enter your school name here)
- Mobile number
- Invoice number- leave blank



Step 6: Leave the gate entries section empty- that only applies for Saturday

Gate Entry Fees	
School Student/Concession(\$5.00) Qty:	0
Adult(\$10.00) Qty:	0
Family (2 parents and 4 children up to 16years	0
old(\$30.00) Qty:	

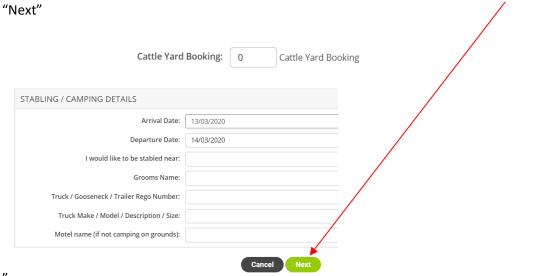
Step 7: enter your school or organisation name in this next section

Previous pvoice Number:
(if you have entered this competition previously, enter the invoice number here so that you are not charged any co
Tick here to receive info on upcoming events
Notes:
Stud /Exhibitor Name
PLEASE SELECT FROM THE OPTIONS BELOW (IF YOU REQUIRE THEM)
lunior Classes and Fees

Step 8: Select the quantity of tickets/students you are bringing in the SCHOOLS ONLY FRIDAY box. (Leave other sections empty)

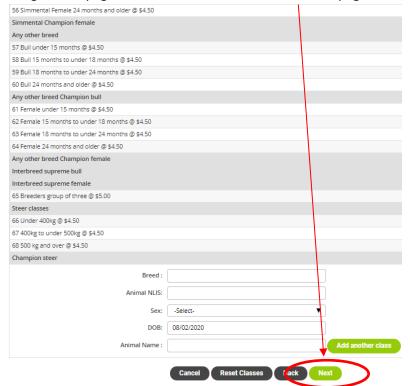
Junior Classes and Fees	
Junior paraders Saturday (under 12)(\$2.00) Qty:	0
Junior paraders Saturday (12 to under 15)(\$2.00) Qty:	0
Junior paraders Saturday (15 to under 18)(\$2.00) Qty:	0
Junior paraders Saturday (18 to under 25)(\$2.00) Qty:	0
SCHOOLS ONLY - FRIDAY Junior judging (12 to 18)	0
(\$5.00) Oty.	

Step 9: disregard the "Cattle yard booking" box and "stabling/ camping details" box and select

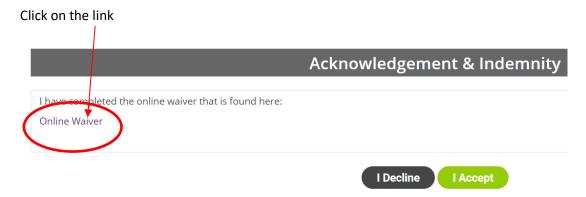


Step 10: Competition cattle entry stage 2 page.

Disregard this page and select Next at the bottom of the page.



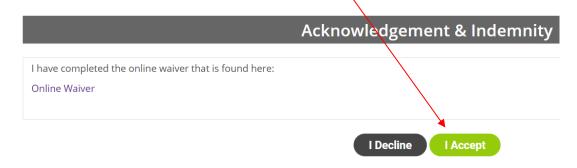
Step 11: Compulsory Acknowledgment and indemnity



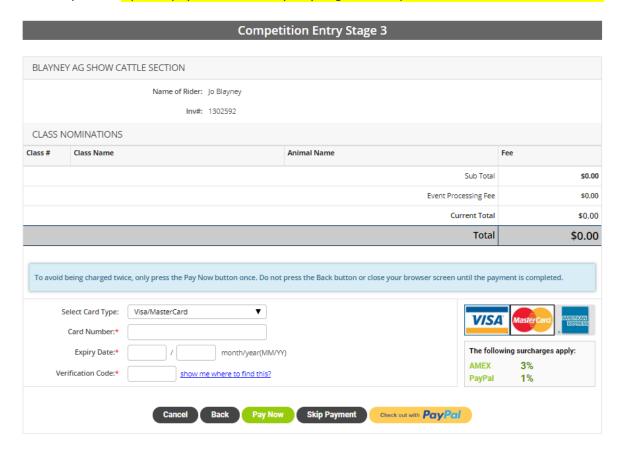
• The link will open an electronic compulsory indemnity and waiver form in a new tab. Select and complete all details for yourself as guardian and all students and electronically sign then select submit at the end of the form. To add extra exhibitor names select "ADD".



Step 12: Return to original nominate form and hit I accept



Step 13: Payment. The following page will come up, with multiple payment options. NOTE: there are only 110 student spots available for the junior judging workshop. Once they are sold, the workshop is full. Upfront payment is the only way to guarantee places, no tickets can be reserved.



For any queries, please do not hesitate to contact Meg Dunford on 0428 315 280 or via megs.dunford@dpi.nsw.gov.au